

Catering Booking Form

Name of Organisation	<input type="text"/>
Contact Name	<input type="text"/>
Telephone Number	<input type="text"/>
Fax Number	<input type="text"/>
Email	<input type="text"/>
Postal Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Date/s of Room Hire	<input type="text"/>
Times of Hire Start	<input type="text"/>
Finish	<input type="text"/>
Number of people	<input type="text"/>

Food Options

Option 1 Sandwich Lunch with jugs of water. **£5 per head**

Option 2 Buffet Menu A selection of freshly made sandwiches, homemade cake, crisps with fresh fruit and apple or orange juice. **£6.50 per head**

Drinks Options

Option 3 Filter Coffee and/or Tea **£1.50 per head**

Option 4 Bottled Mineral Water **£1.20 per head**

Please enter option number(s), time(s) required and quantities below:

	Option numbers	Time required	Quantities
Morning Tea / Coffee	<input type="text"/>	<input type="text"/>	<input type="text"/>
Food options	<input type="text"/>	<input type="text"/>	<input type="text"/>
Afternoon Tea / Coffee	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tick a payment option: **Pay on day of meeting** **Pay by invoice**

Please complete and return this form in good time to:

Oriel Davies Gallery Café, The Park, Newtown, Powys SY16 2NZ Fax 01686 623633.

For further information and queries about your orders, contact the Café Manager, Alice Thomas directly on 01686 622288



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Oriel Davies Gallery, The Park, Newtown, Powys SY16 2NZ T: +44 (0)1686 625041
Email: enquiries@oriel Davies.org www.oriel Davies.org
Monday-Saturday, 10am-5pm Admission free Registered Charity No: 1034890

GALLERY·CAFE·SHOP·ORIEL·CAFFI·SIOP